

MONDAY, MARCH 4, 2024 7:00 P.M.
BOARD OF ALDERMEN
MINUTES

MAYOR MIKE WILCOX

ALDERMAN PAUL ROETTGER

ALDERMAN AARON NAUMAN

ALDERMAN LISA CAPSHAW CUSHING

ALDERMAN BERRY LANE

ALDERMAN TONY ROBERTS

ALDERMAN WHITNEY ROPER

CITY ATTORNEY, JIM HETLAGE
CITY ADMINISTRATOR, FRANK JOHNSON
DEPUTY CITY CLERK, JOANNE CARR

MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Wilcox.

ROLL CALL

Present: Alderman Roettger, Alderman Nauman, Alderman Capshaw Cushing, Alderman Lane, Alderman Roberts, Alderman Roper

Absent: None

Also Present: Chief Jeff Beaton, City Attorney Jim Hetlage, City Administrator Frank Johnson, Deputy City Clerk Joanne Carr

APPROVAL OF THE AGENDA

Mayor Wilcox asked if there were any changes to the March 4, 2024 meeting agenda. There were none. Alderman Lane motioned to approve the agenda. Alderman Capshaw Cushing seconded the motion which was unanimously approved.

APPROVAL OF THE MINUTES FROM FEBRUARY 20, 2024 MEETING

Mayor Wilcox asked if there were any changes or corrections to the Board minutes from the meeting. Alderman Lane motioned to approve the minutes from February 20, 2024. Alderman Roper seconded the motion, which was unanimously approved.

CITIZEN COMMENTS

None

PRESENTATION

Tim Breihan, H3 Studio Ind.

Mr. Breihan reported that the City and H3 were back on track for the Comprehensive Plan and Zoning Code Update, adding that upcoming presentation would be the first of a number of updates, starting with a re-introduction. To date, as part of phase 1, H3 worked with the City to

post an online survey on the City's website and convened a business owners focus group last year. H3 has also completed the initial data collection and base mapping, along with a physical and regulatory conditions analysis. Mr. Breihan provided an overview of this work and stated that he worked with Mayor Wilcox and city staff to identify members for a steering committee and that formal invitations will be sent out soon.

Mr. Breihan stated that the objective of the City's contract with H3 is to develop a comprehensive plan for the City and re-write the zoning code, which was written in 1963, updated in 1974 and thereafter. He noted that the City never had a comprehensive plan.

Alderman Roettger asked about the makeup of the steering committee. Mr. Breihan stated that there would be 14 to 16 members made up of the Planning and Zoning Commission, who are also members of the Architectural Review Board, the City Administrator, the Mayor, one Alderman, and six citizens.

Alderman Roettger also asked if the changes would impact the current revised ARB guidelines. Mr. Hetlage stated that there would be some rework but no massive changes of the ARB guidelines, adding that the Plan Commission was charged with looking at zoning, and the ARB on design. Alderman Lane noted that the ARB identified five or six ordinances that needed to be reworked to help them do their job.

Mayor Wilcox thanked Mr. Breihan for his presentation.

ORDINANCE FOR FIRST READING, SECOND READING AND FINAL APPROVAL

B08-24 AN ORDINANCE AMENDING SECTION 350.010 OF THE GLENDALE MUNICIPAL CODE PERTAINING TO STANDING OR PARKING CLOSE TO THE CURB

Alderman Lane moved approval of the first reading of B08-24. Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Mr. Johnson reported that this parking restriction changed with B07-24 and was referenced in a second section of the parking regulation that was missed with the earlier ordinance.

Mayor Wilcox asked if there were any questions or comments. None were heard.

Mayor Wilcox called for a vote. The first reading was unanimously approved on a voice vote.

Mr. Johnson read the Ordinance by title only.

Alderman Nauman moved approval of the second reading of B08-24. Alderman Roper seconded the motion.

Mayor Wilcox asked for a report.

Mr. Johnson had nothing additional to report.

Mayor Wilcox asked if there were any questions or comments. None were heard.

Mayor Wilcox called for a vote. The second reading was unanimously approved on a voice vote.

Alderman Nauman moved approval of the final reading of B08-24. Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Mayor Wilcox asked if there were any questions or comments. None were heard.

Mr. Johnson read the Ordinance by title only.

Mayor Wilcox called for a vote.

Ayes: Alderman Roettger, Alderman Nauman, Alderman Roberts
Alderman Lane, Alderman Capshaw Cushing, Alderman Roper

Nays: None

REPORTS

Mr. Johnson

Mr. Johnson reported that there were no submissions received for the month of March, and he added that the ARB Guideline meeting would be rescheduled due to lack of quorum.

Alderman Roettger

None

Alderman Roper

None

Alderman Lane

None

Alderman Capshaw Cushing

None

Alderman Roberts

Alderman Roberts thanked Alderman Capshaw Cushing for attending the Lochmueller meeting adding that he was sorry Mr. Jones could not attend. Alderman Roberts also thanked Chief Beaton and Mr. Johnson for the quick resolution of the situation at North Glendale Elementary and added that the communication was good.

Alderman Nauman

None

Jim Hetlage

None

Mayor Wilcox

Mayor Wilcox reported that one member recently appointed to the ARB resigned and was appointed to the steering committee for the Comprehensive Plan noted above. He explained that by default, all ARB members are members of the Plan Commission and noted that the new member did not wish to become a member of the Plan Commission. Mayor Wilcox stated that he would likely be recommended a new candidate for appointment at the next Board of Aldermen meeting.

EXECUTIVE SESSION

Alderman Lane moved to adjourn to Executive Session. Alderman Roper seconded the motion. There being no further questions or discussion, Mayor Wilcox called for a vote:

Ayes: Alderman Roettger, Alderman Nauman, Alderman Roberts
Alderman Lane, Alderman Capshaw Cushing, Alderman Roper

Nays: None

Not Present:

ADJOURNMENT

Alderman Roettger moved to adjourn the meeting, seconded by Alderman Capshaw Cushing. The motion was unanimously approved.

These minutes are approved as submitted this 18th day of March 2024.

Joanne Carr
Deputy City Clerk